

Idaho State Department of Agriculture Agricultural Resources Division

Board/Commission Members: N/A

Board/Commission Composition: N/A

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action	Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee	
						Range	Average				
License 1	Issuance Requirements	22- 3404 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH34/SEC22-3404/	IDAPA 02.03.03 https://adminrules.idaho.gov/rules/current/02/020303.pdf		Professiona l Applicator License	1-4 days	2 days	I.C. § 22-3409 Denial, Suspension, or revocation of a License or Permit; IDAPA 02.03.102. https://adminrules.idaho.gov/rules/current/02/020303.pdf	I.C. § 22- 3407 Requalific ation; IDAPA 02.03.102. https://adminrules.idaho.gov/rules/current/02/020303.pdf	I.C. § 22- 3415; Fees IDAPA 02.03.0 3.200.0 2. https://adminrules.idaho.gov/rules/current/02/020303.pdf	Varies – See fees ID0APA 2.02.03.200.0 2

ISDA Agricultural Resources Division

	Renewal Requirements	Bi-Annual									
License 2	Issuance Requirements	22-3404 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH34/SEC22-3404/	IDAPA 02.03.03 https://adminrules.idaho.gov/rules/current/02/020303.pdf		Private/Ch emigration license	1-4 days	2 - days	I.C. § 22-3409 Denial, Suspension, or revocation of a License or Permit; IDAPA 02.03.102. https://adminrules.idaho.gov/rules/current/02/020303.pdf	I.C. § 22-3407 Requalification; IDAPA 02.03.102. https://adminrules.idaho.gov/rules/current/02/020303.pdf	I.C. § 22-3415; Fees IDAPA 02.03.03.200.04. https://adminrules.idaho.gov/rules/current/02/020303.pdf	Varies, see IDAPA 02.02.03..200.04 Fees
	Renewal Requirements	Bi-annual									

ISDA Agricultural Resources Division

License 3	Issuance Requirements	22-3404 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH34/SECT22-3404/	IDAPA 02.03.03 https://adminrules.idaho.gov/rules/current/02/020303.pdf		Pesticide Dealer	1-4 days	2 - days	I.C. § 22-3409 Denial, Suspension, or revocation of a License or Permit; IDAPA 02.03.102. https://adminrules.idaho.gov/rules/current/02/020303.pdf	I.C. § 22-3407 Requalification; IDAPA 02.03.102. https://adminrules.idaho.gov/rules/current/02/020303.pdf	I.C. § 22-3415; Fees IDAPA 02.03.03.200.03. https://adminrules.idaho.gov/rules/current/02/020303.pdf	Varies - See fees - IDAPA 02.02.03.200.03
	Renewal Requirements	Annual									

Applications and Renewals Denied (either May 19, 2016-May 19-2017 OR May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: #]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1	NA		
2			
3			
4			

ISDA Agricultural Resources Division

Refusal to Renew License [Total Number: #]

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1	NA		
2			
3			
4			

Disciplinary Actions (suggested past 5 years)

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
				[Can provide link to online final determination documentation, if preferred]

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation [Bill # +link]	Summary

Assessment of Public Interest

[Provide an assessment or statement as to whether the licensure, or requirements relating thereto, are in the public interest, together with the reasons for such assessment or opinion. Executive Order 2.a.]

ISDA Agricultural Resources Division

License #1 – Professional Applicator license: Ag Resources issues licenses, in conjunction with a cooperative agreement with USEPA for certification and licensing of professional applicators. Licensees receive routine, announced and unannounced inspections to ensure proper licensing, equipment operation and maintenance, personal protective equipment is correct and being used, if worker protection standards are needed and met, pesticide rates are within label guidelines, weather conditions are within label and ISDA rules, pesticide application records are correct and maintained for the required three year (3) time frame, and that the pesticide is labeled for the application being made.

License #2 – Private Applicator/Chemigation license: Ag Resources issues licenses, in conjunction with a cooperative agreement with USEPA for certification and licensing of private applicators who use Restricted Use Pesticides (RUP). ISDA also licenses chemigators for the use of chemicals through approved chemigation equipment systems. Licensees receive routine, unannounced inspections to ensure proper licensing, equipment operation and maintenance, personal protective equipment is used and correct for the pesticide application, worker protection standards are being met if needed, pesticide rates are within label guidelines, pesticide is labeled for the application being made and if the weather conditions are within label and ISDA rules.

License #3 – Dealer license: Ag Resources issues dealer licenses, in conjunction with a cooperative agreement with USEPA for certification and licensing of restricted use pesticide dealers. Licensees receive routine, announced and unannounced inspections to ensure proper licensing, ensure that all sales of RUPs are sold to only properly licensed applicators, records of all sales of RUPs are maintained and for three (3) years, RUP inventory is kept and current, proper pesticide storage posting is in place, and all opened containers of pesticides are properly stored for end use, or in a properly posted not for sale area.

Recommendations for Improvement, Modification, or Elimination of Requirements

[Provide recommendations for improvement, modification or elimination of licensure or renewal requirements within the department or agency's jurisdiction. Specifically, identify: (1) suggestions on requirements for initial licensure that can be eliminated; and (2) suggestions on requirements for renewal that can be eliminated. Executive Order 1.b, 1.c, 2.b.]

1. There are no current license improvements, modifications or license eliminations scheduled for any of the licenses issued by Ag Resources at this time.

Idaho State Department of Agriculture Animal Industries Division – Artificial Insemination

Board/Commission Members: N/A

Board/Commission Composition: N/A

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee
						Range	Average				
Artificial Insemination	Issuance Requirements	I.C. § 25-803 https://legislature.idaho.gov/statutesrules/idstat/Title25/Title25CH8/SECT25-803/	02.043 03.150 https://adminrules.idaho.gov/rules/current/02/0403.pdf		https://adminrules.idaho.gov/rules/current/02/0403.pdf	1 to 3 weeks	2 weeks	I.C. § 25-810 https://legislature.idaho.gov/statutesrules/idstat/Title25/Title25CH8/SECT25-810/ IDAPA 02.04.03.150.04 https://adminrules.idaho.gov/rules/current/02/0403.pdf	I.C. § 25-810 https://legislature.idaho.gov/statutesrules/idstat/Title25/Title25CH8/SECT25-810/	I.C. § 25-807 https://legislature.idaho.gov/statutesrules/idstat/Title25/Title25CH8/SECT25-807/	\$ 2 5 .0 0

ISDA Animal Industries Division – Artificial Insemination

									<p>IDAPA 02.04.03.150.09 https://adminrules.idaho.gov/rules/current/02/0403.pdf</p>	<p>IDAPA 02.04.03.150.01 https://adminrules.idaho.gov/rules/current/02/0403.pdf</p>	
Renewal Requirements	<p>I.C. § 25-809 https://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH8/SECT25-809/</p>	<p>IDAPA 02.04.03.150.07 https://adminrules.idaho.gov/rules/current/02/0403.pdf</p>					<p>I.C. §25-809 https://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH8/SECT25-809/</p> <p>I.C. §25-810 https://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH8/SECT25-810/</p> <p>IDAPA 02.04.03.150.04 https://adminrules.idaho.gov</p>	<p>I.C. §25-809 https://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH8/SECT25-809/</p> <p>I.C. §25-810 https://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH8/SECT25-810/</p>	<p>I.C. §25-809 https://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH8/SECT25-809/</p>	<p>\$ 2 5 .0 0</p>	

ISDA Animal Industries Division – Artificial Insemination

									/rules/current/02/0403.pdf	IDAPA 02.04.03.1 50.08 https://adminrules.idaho.gov/rules/current/02/0403.pdf		
License 2	Issuance Requirements											
	Renewal Requirements											

Applications and Renewals Denied (*either* May 19, 2016-May 19-2017 *OR* May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: 5]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
2	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
3	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
4	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
5	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher

ISDA Animal Industries Division – Artificial Insemination

Refusal to Renew License [Total Number: 0]

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Disciplinary Actions (suggested past 5 years)

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
N/A				

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
N/A		

ISDA Animal Industries Division – Artificial Insemination

Assessment of Public Interest

Because artificial insemination is a fee for service industry, it is in the public interest that regulatory oversight of artificial inseminators continues in order to ensure that those conducting artificial insemination are adequately trained, knowledgeable and proficient in the artificial insemination process.

Recommendations for Improvement, Modification, or Elimination of Requirements

No recommendations.

Idaho State Department of Agriculture Animal Industries Division – Fish Rearing

Board/Commission Members: N/A

Board/Commission Composition: N/A

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee
						Range	Average				
Commercial Fish Rearing	Issuance Requirements	I.C. § 22- 4602 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH46/SECT22-4602/			I.C. § 22-4602 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH46/SECT22-4602/	1 to 3 weeks	2 weeks	I.C. § 22-4602 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH46/SECT22-4602/	I.C. § 22-4602 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH46/SECT22-4602/	I.C. § 22-4602 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH46/SECT22-4602/	\$25.00

ISDA Animal Industries Division – Fish Rearing

	Renewal Requirements	I.C. § 22-4602 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH46/SECT22-4602/			I.C. § 22-4602 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH46/SECT22-4602/			I.C. § 22-4602 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH46/SECT22-4602/	I.C. § 22-4602 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH46/SECT22-4602/	I.C. § 22-4602 https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH46/SECT22-4602/	\$25.00
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License 2	Issuance Requirements										
	Renewal Requirements										

Applications and Renewals Denied (either May 19, 2016-May 19-2017 OR May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: #0]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			

ISDA Animal Industries Division – Fish Rearing

3			
4			

Refusal to Renew License [Total Number: #0]

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Disciplinary Actions (suggested past 5 years)

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
				[Can provide link to online final determination documentation, if preferred]

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
None		

ISDA Animal Industries Division – Fish Rearing

Assessment of Public Interest

It is in the public interest that regulatory oversight of Idaho’s commercial fish rearing facilities continues in order to prevent introduction of aquatic species and diseases that could potentially have a negative impact on native fish species and the waterways they inhabit.

Recommendations for Improvement, Modification, or Elimination of Requirements

No recommendations.

Idaho State Department of Agriculture Animal Industries - Dairy Bureau

Board/Commission Members: N/A

Board/Commission Composition: N/A

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee
						Range	Average				
License 1	Issuance Requirements	37-301 https://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH3/SECT37-301/	IDAPA 02.02.06 section 001. https://adminrules.idaho.gov/rules/current/02/020406.pdf		License	1-4 days	2 days	N/A	N/A	37-503 https://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH5/SECT37-503/	Varies, see Fees section of 37-503.
	Renewal Requirements	Annual									
License 2	Issuance Requirements	37-401 https://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH4/SECT37-401/	IDAPA 02.04.08 https://adminrules.idaho.gov/rules/current/02/020408.pdf		Permit	1-4 days	2 days	N/A	N/A	N/A	N/A

ISDA Animal Industries/Dairy Bureau

		utesrules/idstat/Title37/T37CH4/SECT37-401/	ho.gov/rules/current/02/020408.pdf								
	Renewal Requirements	Once per owner									
License 3	Issuance Requirements	37-412 https://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH4/SECT37-412/	IDAPA 02.04.08 section 004. https://adminrules.idaho.gov/rules/current/02/020408.pdf		License	1-4 days	2 days	IDAPA 02.04.08 section 004. https://adminrules.idaho.gov/rules/current/02/020408.pdf	N/A	37-412 https://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH4/SECT37-412/	\$25.00
	Renewal Requirements	Every 3 years									
License 4	Issuance Requirements	37-1101 https://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH11/SECT37-1101/	IDAPA 02.04.13 section 020.02 https://adminrules.idaho.gov/rules/current/02/020413.pdf		Permit	1-4 days	2 days	N/A	N/A	N/A	N/A

ISDA Animal Industries/Dairy Bureau

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	Renewal Requirements	One time									
License 5	Issuance Requirements	25-40 https://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH40/SECT25-4003/	IDAPA 02.04.32 https://adminrules.idaho.gov/rules/current/02/020432.pdf		Permit	1-4 days	2 days	N/A	N/A	IDAPA 02.04.32 Section 140 https://adminrules.idaho.gov/rules/current/02/020432.pdf	\$0.03/sq ft.
	Renewal Requirements	Once per owner									
License 6	Issuance Requirements	37-5 https://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH5/SECT37-512/	IDAPA 02.04.09 https://adminrules.idaho.gov/rules/current/02/020409.pdf		License	1-4 days	2 days	N/A	N/A	IDAPA 02.04.09 Section 051 https://adminrules.idaho.gov/rules/current/02/020409.pdf	\$25.00

ISDA Animal Industries/Dairy Bureau

	Renewal Requirements	Once every three years								
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Applications and Renewals Denied (either May 19, 2016-May 19-2017 OR May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: 0

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1	N/A		
2			
3			
4			

Refusal to Renew License [Total Number: 0

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1	N/A		
2			
3			
4			

Disciplinary Actions (suggested past 5 years) None

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)

ISDA Animal Industries/Dairy Bureau

				[Can provide link to online final determination documentation, if preferred]

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
	[Bill # +link]	

Assessment of Public Interest

[Provide an assessment or statement as to whether the licensure, or requirements relating thereto, are in the public interest, together with the reasons for such assessment or opinion. Executive Order 2.a.]

License #1: Milk Processing Facilities: Dairy Bureau issues licenses, on behalf of the Food and Drug Administration (FDA), for milk processing plants to receive milk from dairy farms and process the milk into various dairy products. Licensees receive routine, unannounced inspections to ensure food safety, sanitation and equipment maintenance are meeting the standards approved by FDA for handling and processing milk.

License #2: Dairy Farm: Dairy Bureau issues Grade A Milk Permits to dairy farms that wish to sell milk for human consumption. Permittees receive routine, unannounced inspections to ensure food safety, sanitation and equipment maintenance are meeting the standards approved by FDA for collecting and handling Grade A milk.

License #3: Bulk Hauler License: Dairy Bureau issues licenses to individuals that transport milk from dairy farms to milk processing plants. Licensees receive routine, unannounced inspections to ensure sanitation and equipment maintenance are meeting the standards approved by FDA for handling and transportation of Grade A milk.

ISDA Animal Industries/Dairy Bureau

License #4: Small Herd Raw Milk: Dairy Bureau issues permits to individuals that sell raw, unpasteurized milk for human consumption. Permittees herd sizes are limited to a maximum of seven (7) goats or sheep and/or three (3) cows. Permittees must submit monthly milk samples for testing to ensure milk quality meets state standard for raw milk sold for human consumption.

License #5: Poultry CAFO. Dairy Bureau issues permits to large poultry operations that will be collecting, storing and managing the waste produced from the birds. Permittees must obtain construction approvals prior to building waste containment lagoons, to assure construction requirements are in accordance with state law. Permittees also receive unannounced annual inspections to ensure proper management of all waste storage and containment facilities. The annual fees collected from the permittees fund the annual inspection process.

License #6: Milk and Cream Procurement and Testing. Dairy Bureau issues licenses to laboratories that test Grade A milk for producer payments to ensure laboratories are accurately performing the tests. Participating labs receive milk samples twice a month to verify testing accuracy.

Recommendations for Improvement, Modification, or Elimination of Requirements

[Provide recommendations for improvement, modification or elimination of licensure or renewal requirements within the department or agency's jurisdiction. Specifically, identify: (1) suggestions on requirements for initial licensure that can be eliminated; and (2) suggestions on requirements for renewal that can be eliminated. Executive Order 1.b, 1.c, 2.b.]

License #1: Milk Processing Facilities: This program is conducted under the authority of the Food and Drug Administration and requires milk processed for human consumption to meet these quality standards, inspection frequencies and enforcement provisions to maintain the permit. No recommendations.

License #2: Dairy Farm: This program is conducted under the authority of the Food and Drug Administration and requires milk collected and shipped for human consumption to meet these quality standards, inspection frequencies and enforcement provisions to maintain the permit. No recommendations.

License #3: Bulk Hauler License: This program is conducted under the authority of the Food and Drug Administration and requires milk transported for human consumption and the vehicles used to move the product to meet these quality standards, inspection frequencies and enforcement provisions to maintain the permit. No recommendations.

ISDA Animal Industries/Dairy Bureau

License #4: Small Herd Raw Milk: Improve the permitting process by allowing online, electronic submission of application documents and animal testing documents. This is a voluntary program with no fees.

License #5: Poultry CAFO. Improve the permitting process by allowing online, electronic submission of application documents and online payment options for annual fee assessments.

License #6: Milk and Cream Procurement and Testing. Improve the permitting process by clarifying rule requirements for testing standards and license re-application procedure. The rule language is confusing and needs revision. Negotiated rulemaking for this rule has been scheduled for the summer of 2018 to be considered by the 2019 Idaho Legislature.

Idaho State Department of Agriculture Animal Industries – Egg Candler

Board/Commission Members: N/A

Board/Commission Composition: N/A

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee
						Range	Average				
Egg Candler	Issuance Requirements	I.C. § 37- 1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/Title37CH15/SECT37-1522/			I.C. § 37- 1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/Title37CH15/SECT37-1522/	1 to 3 weeks	2 weeks	I.C. § 37-1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/Title37CH15/SECT37-1522/	I.C. § 37- 1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/Title37CH15/SECT37-1522/	I.C. § 37-1523 https://legislature.idaho.gov/statutesrules/idstat/Title37/Title37CH15/SECT37-1523/	\$5.00

ISDA Animal Industries Division – Egg Candler

	Renewal Requirements	I.C. §37-1523 http://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH15/SECT37-1523/			I.C. §37-1523 http://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH15/SECT37-1523/			I.C. § 37-1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH15/SECT37-1522/	I.C. § 37-1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH15/SECT37-1522/	I.C. §37-1523 http://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH15/SECT37-1523/	\$5.00
License 2	Issuance Requirements										
	Renewal Requirements										

Applications and Renewals Denied (*either* May 19, 2016-May 19-2017 *OR* May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: 0]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			

ISDA Animal Industries Division – Egg Candler

4			
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Refusal to Renew License [Total Number: #0]

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Disciplinary Actions (suggested past 5 years)

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
None		

ISDA Animal Industries Division – Egg Candler

Assessment of Public Interest

In order to provide high quality eggs and egg products to the consumer, it is in the public interest that egg candlers be licensed to ensure they are knowledgeable and proficient in candling techniques so that eggs sold in the state are wholesome, safe and fit for human consumption.

Recommendations for Improvement, Modification, or Elimination of Requirements

No recommendations.

Idaho State Department of Agriculture Animal Industries Division – Egg Distributor

Board/Commission Members: N/A

Board/Commission Composition: N/A

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee
						Range	Average				
Egg Distributor	Issuance Requirements	I.C. § 37- 1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/Title37CH15/SECT37-T37-1522/			I.C. § 37- 1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/Title37CH15/SECT37-1522/	1 to 3 weeks	2 weeks	I.C. § 37-1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/Title37CH15/SECT37-1522/	I.C. § 37- 1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/Title37CH15/SECT37-1522/	I.C. § 37-1523 https://legislature.idaho.gov/statutesrules/idstat/Title37/Title37CH15/SECT37-1523/	\$20.00

ISDA Animal Industries Division – Egg Distributor

	Renewal Requirements	I.C. §37-1523 http://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH15/SECT37-1523/			I.C. §37-1523 http://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH15/SECT37-1523/			I.C. § 37-1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH15/SECT37-1522/	I.C. § 37-1522 http://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH15/SECT37-1522/	I.C. §37-1523 http://legislature.idaho.gov/statutesrules/idstat/Title37/T37CH15/SECT37-1523/	\$20.00
License 2	Issuance Requirements										
	Renewal Requirements										

Applications and Renewals Denied (*either* May 19, 2016-May 19-2017 *OR* May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: 0]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			

ISDA Animal Industries Division – Egg Distributor

4			
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Refusal to Renew License [Total Number: #0]

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Disciplinary Actions (suggested past 5 years)

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
				[Can provide link to online final determination documentation, if preferred]

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary

ISDA Animal Industries Division – Egg Distributor

Assessment of Public Interest

In order to provide high quality eggs and egg products to the consumer, it is in the public interest that egg distributors be licensed to ensure that eggs and egg products sold in the state are wholesome, safe and fit for human consumption. Regulatory oversight of standards of grades for eggs, standards of sanitation, cleanliness and temperature for the handling and storage of eggs for sale and compliance with the labeling regulations and the designation of the grade of eggs sold in the state of Idaho is vital to the economy and the public well-being.

Recommendations for Improvement, Modification, or Elimination of Requirements

No recommendations.

Idaho State Department of Agriculture Animal Industries Division - Livestock

Board/Commission Members:

Board/Commission Composition: *[i.e. three (3) licensed _____; one (1) public member]* +LINK to Idaho Code Section

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee	
						Range	Average					
License 1	Issuance Requirements	I.C. 25- 1728 https://legislature.idaho.gov/statutes/idstat/Title25/T25CH17/SECT25-1728/	IDAPA 02.04.26 Section 100 https://adminrules.idaho.gov/rules/current/02/020426.pdf		Market Charter I.C. 25-1724 https://legislature.idaho.gov/statutes/idstat/Title25/T25CH17/SECT25-1724/ I.C. 25-1725 https://legislature.idaho.gov/statutes/idstat/Title25/T25CH17/SECT25-1725/	60-90 days	45 days	25-1724 https://legislature.idaho.gov/statutes/idstat/Title25/T25CH17/SECT25-1724/ 25-1726 https://legislature.idaho.gov/statutes/idstat/Title25/T25CH17/SECT25-1726/	IDAPA 02.04.26 Section 100 https://adminrules.idaho.gov/rules/current/02/020426.pdf	IDAPA 02.04.26 Section 100 https://adminrules.idaho.gov/rules/current/02/020426.pdf	Charter fee \$100 Hearing fee \$500	

ISDA Animal Industries Division - Livestock

					o.gov/statutes/rules/idstat/Title25/T25CH17/SECT25-1725/ I.C. 25-1726 https://legislature.idaho.gov/statutes/rules/idstat/Title25/T25CH17/SECT25-1726/					v/statutes/rules/idstat/Title25/T25CH17/SECT25-1724/	
	Renewal Requirements	Annual									
License 2	Issuance Requirements	I.C. 25-613A https://legislature.idaho.gov/statutes/rules/idstat/Title25/T25CH	IDAPA 02.04.20 Sections 200-204 and 250-256 https://adminrules.idaho.gov/rules/	Approved Feedlot	1 to 3 weeks	2 weeks	IDAPA 02.04.20.202 https://adminrules.idaho.gov/rules/current/02/020420.pdf	IDAPA 02.04.20.202 https://adminrules.idaho.gov/rules/current/02/020420.pdf	No Fees	None	

ISDA Animal Industries Division - Livestock

		6/SECT 25-613A/	es/current/02/020420.pdf								
	Renewal Requirements	Annual									

Applications and Renewals Denied (*either* May 19, 2016-May 19-2017 *OR* May 19, 2017-May 19, 2018)

Refusal to Issue Initial License: 0

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Refusal to Renew License: 0

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

ISDA Animal Industries Division - Livestock

Disciplinary Actions (suggested past 5 years)

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
				[Can provide link to online final determination documentation, if preferred]

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
	[Bill # +link]	

Assessment of Public Interest

License #1: **Livestock Markets.** Provides new proposed Livestock Markets a mechanism to gain a charter while providing opportunity for existing markets to provide input. Provides the public with increased opportunity to market their livestock.

License #2: **Approved Feedlots.** Provides a mechanism for cattle producers to feed cattle not vaccinated for brucellosis in preparation for sending them to slaughter.

Recommendations for Improvement, Modification, or Elimination of Requirements

License #1: No modifications recommended

License #2: No modifications recommended

Idaho State Department of Agriculture Animal Industries Division – Rendering Establishments

Board/Commission Members: N/A

Board/Commission Composition: N/A

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee
						Range	Average				
Rendering Establishment	Issuance Requirements	I.C. § 25- 3202 http://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH32/SECT25-3202/	02.043	[w/ link]	I.C. § 25-3202 http://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH32/SECT25-3202/	1 to 3 weeks	2 weeks	I.C. § 25-3202 http://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH32/SECT25-3202/	I.C. § 25-3202 http://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH32/SECT25-3202/ I.C. § 25-3204 http://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH32/SECT25-3202/	I.C. § 25-3202 http://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH32/SECT25-3202/ I.C. § 25-3203 http://legislature.idaho.gov/statutesrules/idstat/Title25/T25CH32/SECT25-3202/	\$25.00

ISDA Animal Industries Division – Rendering Establishments

		I.C. § 25-3203 http://legislature.idaho.gov/statutesrules/idstat/Title25/Title25CH32/SECT25-T25-3203/							tesrules/idstat/Title25/Title25CH32/SECT25-T25-3203/	daho.gov/statutesrules/idstat/Title25/Title25CH32/SECT25-3203/	
	Renewal Requirements	I.C. § 25-3203 http://legislature.idaho.gov/statutesrules/idstat/Title25/Title25CH32/SECT25-T25-3203/								I.C. § 25-3203 http://legislature.idaho.gov/statutesrules/idstat/Title25/Title25CH32/SECT25-3203/	\$25.00

ISDA Animal Industries Division – Rendering Establishments

License 2	Issuance Requirements										
	Renewal Requirements										

Applications and Renewals Denied (*either* May 19, 2016-May 19-2017 *OR* May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: #0]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Refusal to Renew License [Total Number: #0]

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Disciplinary Actions (suggested past 5 years)

ISDA Animal Industries Division – Rendering Establishments

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
				[Can provide link to online final determination documentation, if preferred]

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
	[Bill # +link]	

Assessment of Public Interest

It is in the public interest that regulatory oversight of rendering establishments continues in order to ensure that:

1. Rendering establishments and establishments processing 4-D animals are to be constructed in such a manner as to protect the finished product and to prevent pollution of surrounding environment or creation of a nuisance to the public.
2. Rendering material is transported to the rendering establishment in covered and leak-proof vehicles to be used for this purpose only and be cleaned and disinfected after delivering each load.
3. Rendering material is heated to a sufficient temperature for a sufficient length of time to destroy all pathogens and processed under sanitary procedures that prohibit the recontamination of the product after cooking.
4. The finished product shall be transported from the rendering establishment or the establishment processing 4-D animals in a clean vehicle in such a manner that will prevent contamination.

These requirements not only protect the integrity of the product, but also provide disease prevention for Idaho livestock as well as protections to public health, wildlife and the environment.

Recommendations for Improvement, Modification, or Elimination of Requirements

No recommendations.

Idaho State Department of Agriculture Bureau of Labs – Seed Lab License

Board/Commission Members: N/A

Board/Commission Composition: N/A

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee
						Range	Average				
Seed Dealers License - Label	Issuance Requirements	I.C. § 22-434 https://legislature.idaho.gov/statutes/idstat/Title22/T22CH4/SECT22-434/	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	N/A	N/A	2 days to 7 days	4 days	N/A	N/A	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	\$50
	Renewal Requirements	I.C. § 22-434 https://legislature.idaho.gov/statutes/idstat/Title22/T22CH4/SECT22-434/	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	N/A	N/A	2 days to 7 days	4 days	N/A	N/A	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	\$50

ISDA Bureau of Labs – Seed Lab License

		.gov/statutes/idstat/Title22/T22CH4/SECT22-434/	ov/rules/current/02/020601.pdf							daho.gov/rules/current/02/020601.pdf	
Seed Dealers License - Condition	Issuance Requirements	I.C. § 22-434 https://legislature.idaho.gov/statutes/idstat/Title22/T22CH4/SECT22-434/	IDAPA 02.06.01 https://admrules.idaho.gov/rules/current/02/020601.pdf	N/A	N/A	2 days to 7 days	4 days	N/A	N/A	IDAPA 02.06.01 https://admrules.idaho.gov/rules/current/02/020601.pdf	\$ 100
	Renewal Requirements	I.C. § 22-434 https://legislature.idaho.gov/statutes/idstat/Title22/T22CH4/SECT22-434/	IDAPA 02.06.01 https://admrules.idaho.gov/rules/current/02/020601.pdf	N/A	N/A	2 days to 7 days	4 days	N/A	N/A	IDAPA 02.06.01 https://admrules.idaho.gov/rules/current/02/020601.pdf	\$ 100

ISDA Bureau of Labs – Seed Lab License

Applications and Renewals Denied (*either* May 19, 2016-May 19-2017 *OR* May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: 5]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
2	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
3	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
4	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
5	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher

Refusal to Renew License [Total Number: 0]

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Disciplinary Actions (suggested past 5 years)

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
N/A				

ISDA Bureau of Labs – Seed Lab License

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Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
N/A		

Assessment of Public Interest

Seed Dealers are required to purchase a license each year that help fund the testing of seed products sold throughout Idaho. This testing ensures seeds have germination percentage rates equivalent to the amount described on the packaging. This testing also ensures seed products do not contain restricted noxious weed seed. It is in the public interest that regulatory oversight of seed sales continues in order to ensure the public can purchase products based on accurate labeling.

Recommendations for Improvement, Modification, or Elimination of Requirements

No recommendations.

Idaho State Department of Agriculture Bureau of Labs – Seed Lab License part 2

Board/Commission Members: N/A

Board/Commission Composition: N/A

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee
						Range	Average				
Seed Dealers License - Sell	Issuance Requirements	I.C. § 22-434 https://legislature.idaho.gov/statutes/idstat/Title22/T22CH4/SECT22-434/	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	N/A	N/A	2 days to 7 days	4 days	N/A	N/A	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	\$50 OR \$100
	Renewal Requirements	I.C. § 22-434 https://legislature.idaho.gov/statutes/idstat/Title22/T22CH4/SECT22-434/	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	N/A	N/A	2 days to 7 days	4 days	N/A	N/A	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	\$50 OR \$100

ISDA Bureau of Labs – Seed Lab License part 2

		.gov/statutes/idstat/Title22/T22CH4/SECT22-434/	ov/rules/current/02/020601.pdf							daho.gov/rules/current/02/020601.pdf	
Seed Dealers License – Out-of-State	Issuance Requirements	I.C. § 22-434 https://legislature.idaho.gov/statutes/idstat/Title22/T22CH4/SECT22-434/	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	N/A	N/A	2 days to 7 days	4 days	N/A	N/A	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	\$350
	Renewal Requirements	I.C. § 22-434 https://legislature.idaho.gov/statutes/idstat/Title22/T22CH4/SECT22-434/	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	N/A	N/A	2 days to 7 days	4 days	N/A	N/A	IDAPA 02.06.01 https://adminrules.idaho.gov/rules/current/02/020601.pdf	\$350

ISDA Bureau of Labs – Seed Lab License part 2

Applications and Renewals Denied (*either* May 19, 2016-May 19-2017 *OR* May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: 5]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
2	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
3	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
4	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher
5	None	I.C. § 25-808	Failed the examination by not scoring 75% or higher

Refusal to Renew License [Total Number: 0]

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Disciplinary Actions (suggested past 5 years)

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
N/A				

ISDA Bureau of Labs – Seed Lab License part 2

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Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
N/A		

Assessment of Public Interest

Seed Dealers are required to purchase a license each year that help fund the testing of seed products sold throughout Idaho. This testing ensures seeds have germination percentage rates equivalent to the amount described on the packaging. This testing also ensures seed products do not contain restricted noxious weed seed. It is in the public interest that regulatory oversight of seed sales continues in order to ensure the public can purchase products based on accurate labeling.

Recommendations for Improvement, Modification, or Elimination of Requirements

No recommendations.

Idaho State Department of Agriculture Plant Industries Division

Board/Commission Members: State Nursery and Florist Advisory Committee

Board/Commission Composition: Six members, appointed by the Director from a list provided by the Idaho Nursey Association. The dean of the school of agriculture at the University of Idaho and the director of the department shall serve as voting ex-officio members.

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action	Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee	
						Range	Average				
License 1	Issuance Requirements	22- 2305; https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH23/SECT22-2305/	N/A	N/A	Nursery License	w/in one busin ess day	Less than 1 hour	I.C. § 22- 2310; https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH23/SECT22-2310/	I.C. § 22- 2310; https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH23/SECT22-2310/	I.C. § 22- 2305(4) for Nursery license and 22- 2305(6) for Agent license; https://legislature.idaho.gov/statutes	\$100 for Nursery; \$25 for Agent

ISDA Plant Industries Division

										rules/idstat/Title22/T22CH23/SECT22-2305/	
	Renewal Requirements	Annual									
<hr/>											
License 2	Issuance Requirements										
	Renewal Requirements										

Applications and Renewals Denied (*either* May 19, 2016-May 19-2017 *OR* May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: #]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Refusal to Renew License [Total Number: #]

ISDA Plant Industries Division

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Disciplinary Actions (suggested past 5 years)

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
				[Can provide link to online final determination documentation, if preferred]

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
	[Bill # +link]	

Assessment of Public Interest

Nursery License: Per Title 22, Chapter 2323, Idaho Code, funding received from license fees shall be used only to carry out provisions related to this chapter, including inspection of nurseries by the department for plant pest and disease compliance. The statute also requires \$25 from each license to be credited to a special nursery research and education account facilitated by the state nursery and florist advisory committee.

Recommendations for Improvement, Modification, or Elimination of Requirements

No recommendations for improvement or modification of the license.

Idaho State Department of Agriculture Agricultural Inspections Division – Warehouse Control

Agricultural Section Manager: Vacant (Boise)

Agricultural Investigator Senior: Casey Thompson (Boise)

Warehouse Control Personnel Structure: *One Section Manager-Vacant (Boise) and three Agricultural Investigators (Boise, Twin Falls, & Idaho Falls)*

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee
						Range	Average				
Seed Buyer	Issuance Requirements	I.C. § 22-5103 [https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH51/SECT22-5103/]	IDAPA 02.02.15 [https://adminrules.idaho.gov/rules/current/02/020215.pdf]	[w/ link]	[https://agriculture.idaho.gov/main/wp-content/uploads/2018/01/Seed-Buyer-Application-FILLABLE.pdf]	4 Business Days	4 Business Days	I.C. § 22-5117 [https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH51/SECT22-5117/] ; IDAPA 02.02.15	I.C. § 22-5117 [https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH51/SECT22-5117/] ; IDAPA 02.02.15	I.C. § 22-5107 [https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH51/SECT22-5107/] ; IDAPA 02.02.15	\$350.00 Fee can be waived if current Idaho State Seed Dealer License possessed.

ISDA Agricultural Inspections Division – Warehouse Control

	Renewal Requirements	I.C. § 22-5103 [https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH51/SECT22-5103/]	IDAPA 02.02.15 [https://adminrules.idaho.gov/rules/current/02/020215.pdf]		[https://agri.idaho.gov/main/wp-content/uploads/2018/01/Seed-Buyer-Application-FILLABLE.pdf]	4 Business Days	4 Business Days	I.C. § 22-5117 [https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH51/SECT22-5117/]; IDAPA 02.02.15	I.C. § 22-5117 [https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH51/SECT22-5117/]; IDAPA 02.02.15	I.C. § 22-5107 [https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH51/SECT22-5107/]; IDAPA 02.02.15	\$350.00 Fee can be waived if current Idaho State Seed Dealer License possessed.
Commodity Dealer 1	Issuance Requirements	I.C. § 69-503 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-503/]	IDAPA 02.02.13 [https://adminrules.idaho.gov/rules/current/02/020213.pdf]		[https://agri.idaho.gov/main/wp-content/uploads/2018/01/Commodity-Dealer-License-Application-FILLABLE.pdf]	4 Business Days	4 Business Days	I.C. § 61-519 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-519/]; IDAPA 02.02.13	I.C. § 61-519 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-519/]; IDAPA 02.02.13	I.C. § 69-508 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-508/]; IDAPA 02.02.13	\$360.00

ISDA Agricultural Inspections Division – Warehouse Control

	Renewal Requirements	I.C. § 69-504 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-504/]	IDAPA 02.02.13 [https://adminrules.idaho.gov/rules/current/02/020213.pdf]		[https://agri.idaho.gov/main/wp-content/uploads/2018/01/Commodity-Dealer-License-Application-FILLABLE.pdf]	4 Business Days	4 Business Days	I.C. § 61-519 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-519/] IDAPA 02.02.13	I.C. § 61-519 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-519/] IDAPA 02.02.13	I.C. § 69-508 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-508/] IDAPA 02.02.13	\$65.00
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ISDA Agricultural Inspections Division – Warehouse Control

Commodity Dealer 2	Issuance Requirements	I.C. § 69-503 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-503/]	IDAPA 02.02.13 [https://adminrules.idaho.gov/rules/current/02/020213.pdf]	[https://agri.idaho.gov/main/wp-content/uploads/2018/01/Commodity-Dealer-License-Application-FILLABLE.pdf]	4 Business Days	4 Business Days	I.C. § 61-519 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-519/] IDAPA 02.02.13	I.C. § 61-519 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-519/] IDAPA 02.02.13	I.C. § 69-508 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-508/] IDAPA 02.02.13	\$180.00
	Renewal Requirements	I.C. § 69-504 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-504/]	IDAPA 02.02.13 [https://adminrules.idaho.gov/rules/current/02/020213.pdf]	[https://agri.idaho.gov/main/wp-content/uploads/2018/01/Commodity-Dealer-License-Application-FILLABLE.pdf]	4 Business Days	4 Business Days	I.C. § 61-519 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-519/] IDAPA 02.02.13	I.C. § 61-519 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-519/] IDAPA 02.02.13	I.C. § 69-508 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH5/SECT69-508/] IDAPA 02.02.13	\$35.00

ISDA Agricultural Inspections Division – Warehouse Control

Warehouse	Issuance Requirements	I.C. § 69-206 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH2/SECT69-206/]	IDAPA 02.02.12 [https://adminrules.idaho.gov/rules/current/02/020212.pdf]	[https://agri.idaho.gov/main/wp-content/uploads/2018/01/Warehouse-License-Application-FILLABLE.pdf]	4 Business Days	4 Business Days	I.C. § 69-247 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH2/SECT69-247/] IDAPA 02.02.12	I.C. § 69-247 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH2/SECT69-247/] IDAPA 02.02.12	I.C. § 69-211 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH2/SECT69-211/] IDAPA 02.02.12	\$180.00 \$360.00 \$540.00 \$715.00 \$890.00 \$1,070.00
	Renewal Requirements	I.C. § 69-206 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH2/SECT69-206/]	IDAPA 02.02.12 [https://adminrules.idaho.gov/rules/current/02/020212.pdf]	[https://agri.idaho.gov/main/wp-content/uploads/2018/01/Warehouse-License-Application-FILLABLE.pdf]	4 Business Days	4 Business Days	I.C. § 69-247 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH2/SECT69-247/] IDAPA 02.02.12	I.C. § 69-247 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH2/SECT69-247/] IDAPA 02.02.12	I.C. § 69-211 [https://legislature.idaho.gov/statutesrules/idstat/Title69/T69CH2/SECT69-211/] IDAPA 02.02.12	\$50.00 \$100.00 \$145.00 \$190.00 \$240.00 \$290.00

ISDA Agricultural Inspections Division – Warehouse Control

Applications and Renewals Denied (*either* May 19, 2016-May 19-2017 *OR* May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: 0]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1	N/A	N/A	N/A
2			
3			
4			

Refusal to Renew License [Total Number: 0]

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1	N/A	N/A	N/A
2			
3			
4			

Disciplinary Action (suggested past 5 years) [Total Number: 0]

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
N/A	N/A	N/A	N/A	N/A

ISDA Agricultural Inspections Division – Warehouse Control

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
N/A	N/A	N/A

Assessment of Public Interest

[Provide an assessment or statement as to whether the licensure, or requirements relating thereto, are in the public interest, together with the reasons for such assessment or opinion. Executive Order 2.a.]

Seed Buyer License: The Seed Buyer licenses assist in funding the Seed Indemnity Fund (SIF Fund). The SIF Fund offers additional protection for producers in the event of a Seed Buyer failure. The SIF Fund allows producers to recoup up to 90% of their approved verified claim in the event of a failure. The Seed Buyer licensee must remit quarterly assessments collected from the producers, which assists in funding the SIF Fund.

Commodity Dealer License: The Commodity Dealer licenses assist in funding the Commodity Indemnity Fund (CIF Fund). The CIF Fund offers additional protection for producers in the event of a Commodity Dealer failure. The CIF Fund allows producers to recoup up to 90% of their approved verified claim in the event of a failure. The Commodity Dealer licensee must remit quarterly assessments collected from the producers, which assists in funding the CIF Fund. The licensee must provide an annual independently audited or reviewed financial statement in order to renew, which helps illustrate a company's solvency.

Warehouse License: The Warehouse licenses assist in funding the Commodity Indemnity Fund (CIF Fund). The CIF Fund offers additional protection for producers in the event of a Warehouse failure. The CIF Fund allows producers to recoup up to 90% of their approved verified claim in the event of a failure. The Warehouse Licensee must remit quarterly assessments collected from the producers, which assists in funding the CIF Fund. The Warehouse license requires the licensee to be examined annually to verify producers are receiving payments for their commodity, the company is solvent, and the company can meet producer storage obligations. The licensee must provide an annual independently audited or reviewed financial statement in order to renew, which helps illustrate a company's solvency.

ISDA Agricultural Inspections Division – Warehouse Control

Recommendations for Improvement, Modification, or Elimination of Requirements

[Provide recommendations for improvement, modification or elimination of licensure or renewal requirements within the department or agency's jurisdiction. Specifically, identify: (1) suggestions on requirements for initial licensure that can be eliminated; and (2) suggestions on requirements for renewal that can be eliminated. Executive Order 1.b, 1.c, 2.b.]

Seed Buyer License: Improvement - Require Seed Buyer licensees renewing their licenses to submit to the department an annual audited or reviewed financial statement prepared by an independent certified public accountant or licensed public accountant showing that the licensee has and does maintain current assets equal to or greater than current liabilities, a statement of current assets and current liabilities, and a statement of net worth, all of which shall be prepared in accordance with generally accepted accounting principles.

Commodity Dealer License: N/A

Warehouse License: N/A

Idaho State Department of Agriculture Agricultural Inspections – Weights and Measures

Board/Commission Members: N/A

Board/Commission Composition: N/A

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA ##.##.##	Policy	Applicatio n	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewa l	Fees	Cost per applicant or licensee
						Range	Average				
License 1	Issuance Requirements	71-121 https://legislature.idaho.gov/statutes/rules/idstat/Title71/T71CH1/SECT71-121/	IDAPA 02.02.14 section 012. https://adminrules.idaho.gov/rules/current/02/0214.pdf		Device License	1-4 days	2 days	N/A	N/A	IDAPA 02.02.14, Section 016. https://adminrules.idaho.gov/rules/current/02/0214.pdf	Varies, see Fees section of IDAPA 02.02.14 section 016.
	Renewal Requirements	Annual									
License 2	Issuance Requirements	71-402 Idaho Code			Weigh- master	1-4 days	2 days	71-402 Idaho Code	71-410 Idaho Code	71-402 Idaho Code	\$10.00

ISDA Agricultural Inspections - Weights & Measures

		https://legislature.idaho.gov/statutesrules/idstat/Title71/T71CH4/SECT71-402/						https://legislature.idaho.gov/statutesrules/idstat/Title71/T71CH4/SECT71-402/	https://legislature.idaho.gov/statutesrules/idstat/Title71/T71CH4/SECT71-410/		
	Renewal Requirements	Annual									
License 3	Issuance Requirements	71-119 Idaho Code https://legislature.idaho.gov/statutesrules/idstat/Title71/T71CH1/SECT71-119/	IDAPA 02.02.14 section 450. https://adminrules.idaho.gov/rules/current/02/0214.pdf	IDAPA 02.02.14 section 450.02 https://adminrules.idaho.gov/rules/current/02/0214.pdf	Registration of Servicemen and Service Agencies	1-4 days	2 days	IDAPA 02.02.14 section 450.02 https://adminrules.idaho.gov/rules/current/02/0214.pdf	IDAPA 02.02.14 section 450.02 https://adminrules.idaho.gov/rules/current/02/0214.pdf		
	Renewal Requirements	IDAPA 02.02.14									

ISDA Agricultural Inspections - Weights & Measures

		section 450.05 https://adminrules.idaho.gov/rules/current/02/0214.pdf									
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Applications and Renewals Denied (either May 19, 2016-May 19-2017 OR May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [Total Number: 0

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1	N/A		
2			
3			
4			

Refusal to Renew License [Total Number: 0

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1	N/A		
2			
3			
4			

ISDA Agricultural Inspections - Weights & Measures

Disciplinary Actions (suggested past 5 years) None

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
				[Can provide link to online final determination documentation, if preferred]

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
	[Bill # +link]	

Assessment of Public Interest

[Provide an assessment or statement as to whether the licensure, or requirements relating thereto, are in the public interest, together with the reasons for such assessment or opinion. Executive Order 2.a.]

License #1; Device License: Weights and Measures device licenses fund 1/3 of the cost to inspect and test weighing and measuring devices used in commerce. Testing these devices promotes confidence and equity in the market place.

License #2; Weighmaster License: The Weighmaster license provides minimum qualifications to individuals conducting weighments of certain commodities. The weighmaster also represents the buyer and seller when they are not present at the time of the weighing.

License #3; Registered Servicemen or Agency License: The Registered Servicemen or Agency license is a voluntary program that establishes criteria for individuals or agencies wanting the authority to remove official rejection tags from devices or place a device into service until such time as an official examination can be made.

ISDA Agricultural Inspections - Weights & Measures

Recommendations for Improvement, Modification, or Elimination of Requirements

[Provide recommendations for improvement, modification or elimination of licensure or renewal requirements within the department or agency's jurisdiction. Specifically, identify: (1) suggestions on requirements for initial licensure that can be eliminated; and (2) suggestions on requirements for renewal that can be eliminated. Executive Order 1.b, 1.c, 2.b.]

License #1; Weights and Measures device license: Improve the licensing process by providing an option to license devices for multiple years. There are no exclusions or requirements to prohibit a commercial device from being licensed.

License #2; Weighmaster License: Improve the licensing process by providing an option to license individuals for multiple years. There are four provisions that would prevent an individual from being licensed under the weighmaster license;

- Under 18 years of age
- Inability to weigh accurately and make correct weight tickets
- Having a previous weighmaster license revoked
- Failure to furnish satisfactory evidence of good moral character

Opinion: Remove the provision; to furnish satisfactory evidence of good moral character as defined in Title 71-402, Idaho Code. This requirement is subjective, undefined, and may be open to bias.

License #3; Registered Servicemen or Agency License: This is a voluntary program with no fees. No recommendations.

Idaho State Department of Agriculture – Airborne Control Permits

Board/Commission Members: The State Animal Damage Control Board

Board/Commission Composition: The State Animal Damage Control Board, including its chairman, consists of a member appointed by the president of the Idaho cattle association, the Director of the Idaho State Department of Agriculture, the Director of the Idaho Department of Fish and Game, and the chairman of the board of directors of each of the five animal damage control districts. Administrative and fiscal services are provided by the Idaho Sheep and Goat Health Board.

Index of Statute, Rule, and Policy Requirements for Licensure and Renewal

		Statute I.C. §	Rule IDAPA 02.01.03	Policy	Application	Time from Complete Application to Final Action		Basis to Deny or Not Accept Application	Basis to Refuse Renewal	Fees	Cost per applicant or licensee
						Range	Average				
License 1	Issuance Requirements	I.C. 22- 102A; https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH1/SECT22-102A/	IDAPA 02.01.0 3.100.0 5; https://adminrules.idaho.gov/rules/current/02/020103.pdf	N/A	Airborne control permits	w/in one busin ess day	Less than 1 hour	IDAPA 02.01.03.100.0 5; https://adminrules.idaho.gov/rules/current/02/020103.pdf	IDAPA 02.01.03.5 00; https://adminrules.idaho.gov/rules/current/02/020103.pdf	I.C. § 22-102A https://legislature.idaho.gov/statutesrules/idstat/Title22/T22CH1/SECT22-102A/	\$0

Idaho State Department of Agriculture – Airborne Control Permits

	Renewal Requirements	Annual									
License 2	Issuance Requirements										
	Renewal Requirements										

Applications and Renewals Denied (*either* May 19, 2016-May 19-2017 *OR* May 19, 2017-May 19, 2018)

Refusal to Issue Initial License [None]

	Application/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			
4			

Refusal to Renew License [None]

	License/ Identification Number	Statutory Basis	Factual Summary (optional)
1			
2			
3			

Idaho State Department of Agriculture – Airborne Control Permits

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Disciplinary Actions (None)

Case No	Date of Final Action	Action Taken	Statutory Basis	Factual Basis (optional)
				[Can provide link to online final determination documentation, if preferred]

Law, Rule, or Policy Changes or Attempted Changes in Last 5 Years to Eliminate Barriers to Entry

Session	Legislation	Summary
	[Bill # +link]	

Assessment of Public Interest

Airborne control permits are issued to address the predatory threat, danger or menace to livestock in Idaho. Permits are limited to control of coyotes and red fox. Permittees are required to renew their permits annually. Permittees must also provide a quarterly report to the The State Animal Damage Control Board reporting the number of hours flown, area where flights occurred and the number of animals harvested. Permits are issued by The State Animal Damage Control Board pursuant to an MOU between the Board and the ISDA. Permits are free of charge.

Recommendations for Improvement, Modification, or Elimination of Requirements

No recommendations for improvement or modification of the license.