

## **REGIONAL GOVERNMENT EFFICIENCY WORKING GROUP**

*Approved Meeting Minutes*

July 18, 2019

A meeting of the Regional Government Efficiency Working Group was held on this date in Burley, Idaho. Chair McGeachin called the meeting to order at 8:30 A.M. in the lobby of the Fairfield Inn in Burley, Idaho.

### **Members Present:**

Representative Steve Miller, Ron Carlson, Skip Brandt, Andy Emerson, Alex Adams, Janice McGeachin, Bobbi-Jo Meuleman, Jon Goode, Keith Reynolds, Representative Judy Boyle, Skip Smyser

### **Others Present:**

Jordan Watters, Kelsey Hyslop

### **In Attendance as of 12:30 P.M.:**

Michael Pearson, Department of Fish and Game Chief Financial Officer

Richard Brien, State Leasing Manager

Jeff Mottishaw, State of Utah

Jill Randolph, Legislative Services Office

Brody Asten, Kelly Jenkins, and Justin Lyons, Enterprise Rent-A-Car

Daniel Asbury and Barb Munkres, Department of Health and Welfare

Ed Shriver, Department of Fish and Game

### **Members Absent and Excused:**

Brad Huerta

Eve Knudtsen

Representative Mark Harris

## **BUSINESS**

Chair McGeachin appointed Kelsey Hyslop to take minutes. Chair McGeachin asked the group to consider amending the agenda to reflect the appointment of Ron Carlson to the Working Group. Emerson motioned to amend the agenda. Boyle seconded the motion. The motion passed and the agenda was amended.

In accordance with the agenda items, the group toured the agencies listed. The group viewed the inspections location for the Department of Agriculture, as well as Vocational Rehabilitation, the Department of Health and Welfare, and the Department of Labor. At 12:00 P.M., the group convened at Burley City Hall for lunch. At 12:30 P.M., Director Ed Schriever of the Department of Fish and Game presented to the group about the Department's facilities.

Goode moved to approve the minutes from June 18<sup>th</sup>, 2019. Boyle seconded the motion. The motion passed. At 1:10, Richard Brien began his presentation on the State Leasing Program. Meeting adjourned at 1:55 P.M. for a break.

The meeting reconvened at 2:15 P.M. At 2:15, Jeff Mottishaw began his presentation on Utah Fleet Management. At 3:00, Jill Randolph began her presentation on Idaho Fleet Management. At 3:30, Justin Lyons began his presentation on the State Rental Contract. At 4:00, Action items: Chair McGeachin requested an inventory report from the Department of Fish and Game. Group members will review the Facilities Questionnaire used by agencies and the State Leasing Program and consider additional questions or revisions. In addition, the group will write a recommendation for a pilot project on fleet management using rental cars. At the request of Chair McGeachin, Reynolds and Adams agreed to assist in the language of such a recommendation.

The group agreed to set the next meeting for Wednesday, August 21, 2019 from 1:00 P.M. to 3:00 P.M via conference call.

Goode made a motion to adjourn the meeting. Smyser seconded the motion. The motion passed.

### **ADJOURNMENT**

Chair McGeachin adjourned the meeting at 4:17 P.M.

### **NEXT MEETING SCHEDULE**

The next meeting will be held on August 21, 2019 via teleconference.

Kelsey Hyslop, Research Specialist  
Office of the Lieutenant Governor